



Special Interest Groups

Terms of Reference

Special Interest Groups (SIG) of the College may be formed when fellows deem them necessary and viable. All Special Interest Groups sit under Fellow Affairs Subcommittee.

1. Objective

The objectives of SIG are

- a. promoting of science and education by
 - i. exchanging ideas between anaesthetists with a particular interest and involvement in the area of special interest; and
 - ii. interacting with other individuals/groups, who share an interest in the same area.
- b. providing advice to Board of Education on relevant matters.
- c. developing educational material and learning opportunities to fellows and members.
- d. Review and create documents at the request of the Board of Education.

2. Membership

- a. Membership is open to any fellow and member of the College and others by invitation.
- b. A Chair and Steering Committee of the group will be appointed by members at a meeting and then endorsed by the Board of Education
- c. Each SIG shall have a minimum of eight members.

3. Accountability / Reporting

- a. Special Interest Groups do not have delegated authority from the Board of Education.
- b. Individual group members are responsible for reporting back to the Chair and Steering Committee on activities related to the group.
- c. An annual report / updates must be submitted to the Board of Education.
- d. Board of Education shall have rights to restructure or dissolve established SIGs according to the activeness of the SIG, and the change of environment.
- e. All documents created by the SIG must be approved by Board before published.

4. Activities

The activities of the SIG may include, but are not limited to:

- a. Organise activities with educational values or activities to get like-minded people connected. Each SIG must organise at least one activity every year.
- b. Provide advice on the appropriate standard of care in the area of special interest.
- c. Liaise with similar overseas organisations in the area of special interest.

5. Budgets

- a. If the activities have financial implication, the Steering Committee shall prepare a detailed budget for Fellow Affairs Subcommittee's review and approval.