



香港麻醉科醫學院  
**THE HONG KONG COLLEGE OF ANAESTHESIOLOGISTS**  
(Incorporated as a Charitable Organisation with Limited Liability in Hong Kong since 1989)



Intermediate Examination Mock Viva 2010  
Registration Form

Name: \_\_\_\_\_ (Surname) \_\_\_\_\_ (Given name)

Department and Hospital currently working in: \_\_\_\_\_

Hospital address: \_\_\_\_\_

Telephone nos.: \_\_\_\_\_ E-mail address \_\_\_\_\_

Are you sitting for the HKCA exam in April 2010? \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

All fields are mandatory. Please make sure all information provided is legible and correct. Official letters would be sent to the above-mentioned address.

Please return the completed registration form together with a cheque of HK\$ 500 payable to “The Hong Kong College of Anaesthesiologists” before deadline to:

Dr Vincent Ng,  
Primary Course Co-ordinator,  
C/o Department of Anaesthesiology & OT services,  
1/F, Block D, Queen Elizabeth Hospital,  
30 Gascoigne Road, Kowloon

1. List of successful applicants will be posted one week before the mock viva on the college website.
2. An additional administrative cost of 20% of the course fee will be levied for application received after the deadline.
3. Non-applicant would not be allowed in the venue.
4. Full refund is possible if the Course coordinator is notified of the withdrawal by mail 7 days before commencement of the Course.
5. Please contact Dr Vincent Ng at 2958 6202 during office hours if any query.

## Regulations for Courses organized by the Hong Kong College of Anaesthesiologists

1. Applicants must apply for the course in writing and paid the course fee before the deadline date.
2. Applications received after the deadline date will be required to extra costs which will be revised from time to time. Currently set at extra 20 % of the course fee.
3. The College has to right to accept or reject any application.
4. Trainee who has not paid and/or unsuccessful applicant is not allowed to sit in at any time during the course. The College reserves the right to charge the unauthorized attendee all or part of the course fee or other appropriate actions.
5. A letter of acceptance will be sent to the successful applicants.
6. Participants must observe the rules and regulations of the course venue.
7. If the applicant withdrew from the course after it started, he/she should inform the course coordinator in writing. His/her vacancy may be given to another unsuccessful applicant. The course fee will not be reimbursed.

For the Revision Tutorial Course:

1. The maximum number of participants is 30.
2. Only applicants whose application form and course fee received before the deadline of application will be considered for selection.
3. If received more than 30 applications, applicants will be selected by the course organizer according to the selection criteria laid down by the HKCA. The selection criteria may be revised from time to time by the Council. The decision of the College is final.

### **Attendance**

1. Participants must sign his/her name on the attendance sheet provided during each attendance. For revision tutorial course, the participant has to sign his/her attendance for each session which may be more than once daily.
2. Participant must sign for himself or herself only.

### **Certificate of Attendance**

A Certificate of Attendance will be issued to the participant on satisfactory attendance of the course.

Participant who has unsatisfactory attendance or has violated the regulations will not be issued the Certificate of Attendance.

January 2009